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**MONTANA GENERAL EDUCATIONAL  
DEVELOPMENT (GED) TESTING  
PROGRAM  
16-YEAR-OLD WAIVER  
APPLICATION FORM**

GED Test Center: \_\_\_\_\_

City: \_\_\_\_\_

ID#: 3000290

**APPLICANT SECTION (to be completed by Applicant)**

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Sex: ☐ Male ☐ Female

Phone Number: \_\_\_\_\_

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Initial: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Last School Attended: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Last Date Attended: \_\_\_\_\_

Highest Grade Completed: \_\_\_\_\_

(month/year)

Applicant Signature \_\_\_\_\_

Date: \_\_\_\_\_

**SCHOOL SECTION (to be completed by chief education officer)**

- ☐ The applicant is no longer enrolled in school. Date of dropped enrollment \_\_\_\_\_. Attach: 1) school withdrawal document verifying applicant has been out of school 90 days OR 2) letter of approval to pursue GED on school letterhead signed by chief education officer providing applicant's withdrawal date.
- ☐ The applicant last attended school in a state other than Montana. The applicant has been advised of local in-school options and has never enrolled in this public school district. Attach verification letter.
- ☐ The applicant has graduated from a high school not accredited by the state of Montana. Date of graduation \_\_\_\_\_. Attach request letter.
- ☐ The applicant resides at a Job Corps Center; youth correctional facility; group home; alcohol/drug treatment center; or is under court/youth probation jurisdiction. Applicant's circumstances and withdrawal from tradition school setting warrant pursuit of GED. Attach facility director's request letter.

I certify the applicant and his/her parent, legal guardian, or advocate have been advised of available in-school options and that pursuit of a GED is considered in this applicant's best educational interest.

School Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

School Phone Number: \_\_\_\_\_

\_\_\_\_\_  
School Official's Signature

**PARENT/LEGAL GUARDIAN/ADVOCATE\* SECTION (must be notarized)**

I hereby authorize by my signature permission for \_\_\_\_\_ to pursue a high school equivalency credential through the GED Testing Program.

\_\_\_\_\_  
Parent/Legal Guardian/Advocate\* Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Daytime Phone Number

\*Advocate: A responsible adult with knowledge of the applicant's substantial and warranted reasons for leaving regular school program. Advocate's signature required in lieu of parent/legal guardian signature when applicant does not live with parent/legal guardian.

Relationship to Applicant: (check one) ☐ PARENT

☐ LEGAL GUARDIAN

☐ ADVOCATE (Title \_\_\_\_\_)

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

TO BE COMPLETED BY NOTARY PUBLIC:

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signature of Notary Public \_\_\_\_\_

My commission expires \_\_\_\_\_, 20\_\_\_\_

## CHECK LIST FOR FILLING OUT THE 16 YEAR-OLD WAIVER FORM

**Waiver of Minimum Age Requirement:** An applicant 16-years of age who because of special and warranted circumstances is no longer enrolled in a regular school program may apply for a waiver of the minimum age requirement provided the following criteria can be documented (16-year old waiver applications must be submitted for review and approval to the State GED Administrator prior to testing):

- ☐ 1. Completed, signed and notarized 16-year old Age Waiver Application Form with required school documentation attached (2C) demonstrating consensus of applicant; school officials; and applicant's parent/legal guardian that the GED testing program is considered in the best educational interest of the applicant;
- ☐ 2. Original letter from an Adult Basic Education (ABE) Director or Literacy Program Director certifying that the applicant has enrolled in/attended GED preparation classes and is academically prepared to attempt the GED Test Battery; and/or documentation from same source certifying the applicant obtained pre-test scores substantiating preparedness for the official GED Test Battery;
- ☐ 3. Letter of documentation, on official letterhead, establishing applicant's need to obtain a GED at age 16, originally signed and coming from one of the following:
  - a) post-secondary admissions officer
  - b) employer requiring GED for employment purposes